

# Washington Square West Civic Association Governmental Affairs Committee

Intake Form  
Community Requests to WSWCA

Date: \_\_\_\_\_

Subject property address: \_\_\_\_\_

Application number: \_\_\_\_\_ Calendar number: \_\_\_\_\_ ZBA hearing date: \_\_\_\_\_

Name of owner: \_\_\_\_\_

Name of applicant as shown on Request for Appeal: \_\_\_\_\_

Name of contact: \_\_\_\_\_ email: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone (w): \_\_\_\_\_ (h): \_\_\_\_\_ fax: \_\_\_\_\_

Status of city review\*: \_\_\_\_\_

Brief project description\*\*: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reason(s) for refusal: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Number of variances & use permits required: \_\_\_\_\_

Applicant commentary: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Dates notice to be displayed: \_\_\_\_\_

Streets to be flyered\*\*\*: \_\_\_\_\_

\* Not yet submitted to L&I; Refusal received; ZBA Hearing scheduled.

\*\* Include type of occupancy (restaurant, house, apartment building, etc.), nature and extent of proposed construction, and other pertinent information. For example, for restaurants include the proposed hours of operation, seating capacity, methods of trash removal and ventilation, and status of liquor license. If necessary, attach another page.

\*\*\* At least one square block surrounding subject property.

(Do not write below this line)

GAC point person: \_\_\_\_\_

GAC meeting date(s): \_\_\_\_\_ Board meeting date(s): \_\_\_\_\_

Public commentary: \_\_\_\_\_

\_\_\_\_\_

GAC recommendation: \_\_\_\_\_

Board commentary: \_\_\_\_\_

\_\_\_\_\_

Board action: \_\_\_\_\_